

## **I. Roll Call**

Board Chairman Annette Kovac called the meeting to order at 10:00a.m., Tuesday November 16, 2010, at the office of the Louisiana State Board of Private Investigator Examiners, 2051 Silverside Drive, Suite 190, Baton Rouge, Louisiana. Those members present at the meeting were: Ms. Maria Dugas, Mr. Mowell, Mr. Childers, and Mr. Kenneth Landry. Also present was Executive Director Pat Englade and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

## **II. Approval of Minutes from the September 21, 2010**

Mr. Mowell moved to approve the minutes of the Board for the September 21, 2010 meeting. Seconded by Mr. Childers. All in favor. Motion carried.

## **III. Public Comments - None**

## **IV. Approval of Applications**

### **A. Agency Applicants**

Mr. Mowell made a motion to approve the agency license application of David Centanni. Mr. Centanni was not present. Seconded by Ms. Dugas. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Rudolph Fascio. Mr. Fascio was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Daniel Lawless. Mr. Lawless was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Joshua Johns. Mr. Johns was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to defer the agency application of Elbert Lawrence to the next scheduled board meeting. Reason the board has questions regarding his investigative experience Mr. Lawrence was not present. Seconded by Ms. Dugas. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Charlotte McGarr. Ms. McGarr was present. Seconded by Mr. Childers. Roll call vote: All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Edmund Reilly. Mr. Reilly was present. Seconded by Mr. Childers. All in favor. Motion carried.

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Mr. Mowell made a motion to approve the agency application of Marshall Scott. Mr. Scott was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Lonnie Rogers. Mr. Rogers was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Gillian Ross. Ms. Ross was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of James Thornton. Mr. Thornton was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Landry made a motion to defer the agency application of Brian Wilson to the next scheduled board meeting. Reason the board had questions regarding his investigative experience. Mr. Wilson was not present. Seconded by Mr. Childers. All in favor. Motion carried.

## **Recess**

At 10:20a.m. Ms. Kovac made a motion to take a 10 minute recess. Seconded by Ms. Dugas. All in favor. The meeting reconvened at 10:30a.m.

Mr. Childers made a motion to defer Mr. Jim Olsen's request for exemption from the 40-hour course until the next scheduled board meeting. Seconded by Ms. Dugas. All in favor. Motion carried.

## **B. Individual, Apprentice and Journeymen Applicants**

Ms. Dugas moved to approve the list of individual applicants starting with Glenn Grannan and ending with Jeffrey Stone. Seconded by Mr. Mowell. All in favor. Motion carried.

Ms. Dugas moved to approve the list of apprentice applicants starting with Joseph Haines and ending with Mark Mathews. Seconded by Mr. Mowell. All in favor. Motion carried.

Ms. Dugas moved to approve the list of journeymen applicants starting with Robert Demahy and ending with Grace Ellis. Seconded by Mr. Childers. All in favor. Motion carried.

## **V. Executive Session**

Ms. Dugas made a motion to go into executive session. Seconded by Mr. Mowell. All in favor. Motion carried.

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Ms. Dugas made a motion to go back into regular session. Seconded by Mr. Childers.

## **V. Financial Officers Report**

### **Financial Report**

Mr. Childers moved to accept the financial report. Seconded by Mr. Mowell. All in favor. Motion carried.

Mr. Mowell made a motion to approve the tentative budget for 2011. Seconded by Mr. Childers. All in favor. Motion carried.

## **VI. Investigatory Officer Report**

### **A. Investigatory Report**

Mr. Childers reported to the Board regarding the number of investigatory files opened, closed and currently under investigation.

## **VIII. Training**

### **Approval of all university and colleges contract for 2011**

Ms. Dugas made a motion to approve the following university and college contracts for 2011. Seconded by Mr. Mowell. All in favor. Motion carried.

- 1. Acadiana Technical College Lafayette Campus**
- 2. Baton Rouge Community College**
- 3. Bossier Parish Community College**
- 4. Delgado Community College N.O. City Park Campus**
- 5. LSU – Alexandria**
- 6. LSU – Shreveport**
- 7. Northwestern University**
- 8. McNeese State University**
- 9. University of Louisiana at Lafayette**
- 10. University of Louisiana at Monroe**

### **B. LSBPIE Continuing education program application forms**

Mr. Mowell made a motion to approve the continuing education forms that was present to the board on November 16, 2011. Seconded by Mr. Childers. All in favor. Motion carried.

List of forms presented:

- LSBPIE continuing education program application
- LSBPIE continuing education evaluation form
- LSBPIE continuing education course instructor application form

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- LSBPIE technology assisted continuing education program application
- LSBPIE continuing education compliance form
- LSBPIE continuing education sign in sheet

### **C. Approval of the Policies and Procedures for Training and Education**

Mr. Childers made a motion to approve the “preface” for the study manual presented by Ms. Dugas. Seconded by Mr. Landry. All in favor. Motion carried.

Ms. Dugas made a motion to implement the new Policies and Procedures for Training and Education affective March 1, 2011. Seconded by Mr. Landry. All in favor. Motion carried.

### **LSBPIE 40-hour training manual**

Mr. Mowell made motion for Ms. Dugas to proceed with the 40-hour basic P.I. training course manual as outlined in her plan that was presented at the November 16, 2010 board meeting. Seconded by Mr. Childers. All in favor. Motion carried.

## **IX. Old Business**

### **Journeyman’s License Issues**

#### **B. Exam process**

#### **Amend the agenda**

Ms. Dugas made a motion to admen the agenda to included information on investigators whose license have been revoked.

**C. Revoked investigators license**

**X. New Business**

**Questions for the Board**

**XI. Adjourned**

Mr. Childers moved to adjourn the meeting at 11:45p.m. Seconded by Mr. Landry. No opposition.