

## **I. Roll Call**

Board Chairman Annette Kovac called the meeting to order at 9:30 a.m., Tuesday March 24, 2009, at the office of the Louisiana State Board of Private Investigator Examiners, 2051 Silverside Drive, Suite 190, Baton Rouge, Louisiana. Those members present at the meeting were: Mr. John Mowell, Ms. Maria Dugas, Mr. Bruce Childers, Mr. Lance Wallace and Mr. Kenneth Landry. Also present were Pat Englade, Executive Director. A quorum was present to continue the meeting.

## **II. Approval of Minutes from the February 10, 2009 meeting**

Mr. Wallace moved to approve the minutes of the Board for the February 10, 2009 meeting. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **III. Public Comments - None**

## **IV. Approval of Applications**

### **A. Agency Applicants**

Ms. Kovac moved to approve agency license application of Bryan Burke. Mr. Burke was present. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

Ms. Kovac moved to approve agency license application of Edward Coulter. Mr. Coulter was present. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell no, Mr. Childers yes, Mr. Wallace yes, Mr. Landry no and Ms. Kovac yes. Motion carried.

Ms. Kovac moved to approve agency license application of Harris Farlough. Mr. Farlough was present. Seconded by Mr. Wallace. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

Mr. Mowell moved to deny the agency license application of George Sanchez for lack of the three year experience requirement and incomplete application. Mr. Sanchez was present. Seconded by Mr. Landry. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

Ms. Kovac moved to approve agency license application of Kyle Morton. Mr. Morton was present. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

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Ms. Kovac moved to approve agency license application of Glynn Stutes. Mr. Stutes was present. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Mrs. Kovac yes. Motion carried.

### **B. Individual and Apprentice Applicants**

Ms. Kovac moved to approve the list of individual applicants starting with Alvaro Moncada and ending with Roy Adcox. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas

yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

Ms. Kovac moved to approve the list of apprentice applicants starting with Neal Smith and ending with David Tibbetts. Seconded by Mr. Childers. Roll call vote: Ms. Dugas, yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

## **V. Financial Report**

Mr. Wallace moved to accept the financial report. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

### **A. Amend Budget to include wages for office personnel**

Mr. Wallace made a motion to give Gracie Smith and Lori Harrell a 5% increase in pay effective March 24, 2009. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **VI. Investigatory Officer Report**

### **A. Investigatory Report**

Mr. Childers reported to the Board regarding the number of investigative files opened, closed and currently under investigation. Mr. Childers made a motion to accept the investigatory officer's report. Seconded by Mr. Wallace. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

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## **VII. Amend the Agenda**

Ms. Dugas moved to amend the agenda to add Kirk Menard. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **VIII. Training**

### **A. Kirk Menard – request to be an approved instructor to teach the 40-Hour course**

### **B. Danny Simpson – request to be an approved instructor to teach the 40-Hour course**

Ms. Dugas made a motion to approve Mr. Danny Simpson and Mr. Kirk Menard as an instructor to teach the 40-hour course at their respective locations. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

### **C. Approval of Continuing education courses**

Mr. Mowell made a motion that Maria Dugas be allowed to approve continued education course as needed. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **IX. Old Business**

### **Journeyman License**

Mr. Mowell made a motion that the board accept the language before us concerning the Journeyman's License and contact the attorney to promulgate it into a rule. Seconded by Mr. Childers. Roll call vote: Mr. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

Mr. Mowell amends his motion that the rule does not go into effect until the computer system can handle it. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

### **Recess**

At 11:20a.m. Ms. Kovac moved to take a 15 minute recess. The meeting reconvened at 11:35a.m.

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## **X. New Business**

### **Board Photo**

Ms. Kovac informed the Board members of the date and time of the Board photo.

### **B. Study Manual**

Mr. Englade informed the Board on the reprinting of the study manual.

### **C. Legal Issue**

## **Executive Session 11:45a.m. to 12:05p.m.**

Ms. Kovac made a motion to go into executive session. Seconded by Ms. Dugas. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **Return to Regular Session**

Ms. Kovac made a motion to go back into regular session at 12:05p.m.. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

## **D. Unlicensed Investigators**

The board asked Mr. Englade to contact the Consumer Fraud Department with the Attorney Generals Office about handling the unlicensed investigator complaints.

### **General Council for the Board**

Mr. Mowell made a motion that the board enter into a contract with Mark Thomas Garber, to serve as General Counsel for the Board at the rate of \$120.00 an hour. Given Mr. Englade the authorization to manage the legal affairs. Seconded by Mr. Childers. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

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#### **F. Defining “investigative experience”**

Mr. Childers makes a motion to come up with a definition for “investigations experience”. Also include into the rule where the agency holders are mandatory to report to the Board of any individual, apprentice or journeyman license holders that has been found guilty of a crime or committed any violations of the private investigators law. Seconded by Mr. Mowell. Roll call vote: Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes, Mr. Landry yes and Ms. Kovac yes. Motion carried.

#### **XI. Adjourned**

Ms. Kovac moved to adjourn the meeting at 12:40p.m. Seconded by Mr. Wallace. No opposition.