

**Louisiana State Board of Private Investigator Examiners
Minutes of Board Meeting of September 21, 2010**

I. Roll Call

Board Chairman Annette Kovac called the meeting to order at 10:00a.m., Tuesday September 21, 2010, at the office of the Louisiana State Board of Private Investigator Examiners, 2051 Silverside Drive, Suite 190, Baton Rouge, Louisiana. Those members present at the meeting were: Ms. Maria Dugas, Mr. Mowell, Mr. Lance Wallace and Mr. Kenneth Landry. Mr. Trey Fayard arrived at 10:25a.m... Also present was Executive Director Pat Englade and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

II. Approval of Minutes from the July 20, 2010

Ms. Dugas moved to approve the minutes of the Board for the July 20, 2010 meeting. Seconded by Mr. Mowell. All in favor. Motion carried.

III. Public Comments - Steve Divine

IV. Approval of Applications

A. Agency Applicants

Mr. Mowell made a motion to approve the agency license application of Carl Bates. Mr. Bates was not present. Seconded by Ms. Dugas. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Jennifer Fulcher. Ms. Fulcher was not present. Seconded by Mr. Wallace. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Jodi LaBorde. Ms. LaBorde was not present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Jackie Pearson. Mr. Pearson was present. Seconded by Mr. Wallace. All in favor. Motion carried.

Mr. Mowell made a motion to approve the agency application of Arlene Gaspard. Ms. Gaspard was present. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Mowell made a motion to deny the agency application for Michael Cheap for lack of experience. Mr. Cheap was present. Roll call vote: Mr. Fayard yes, Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

**Minutes of Meeting September 21, 2010
(Page 2 of 3)**

B. Individual, Apprentice and Journeymen Applicants

Ms. Dugas moved to approve the list of individual applicants starting with Jennifer Fulcher and ending with William Picard. Seconded by Mr. Mowell. All in favor. Motion carried.

Ms. Dugas moved to approve the list of apprentice applicants starting with Norris Washington and ending with Cedric Schaumburg. Seconded by Mr. Childers. All in favor. Motion carried.

Ms. Dugas moved to approve the list of journeymen applicants starting with Tammy Corney and ending with Bandon Babineaux. Seconded by Mr. Wallace. All in favor. Motion carried.

V. Financial Officers Report

A. Financial Report

Mr. Wallace moved to accept the financial report. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Wallace moved to accept the Legislative audit report. Seconded by Mr. Mowell. All in favor. Motion carried.

VI. Investigatory Officer Report

A. Investigatory Report

Mr. Childers reported to the Board regarding the number of investigative files opened, closed and currently under investigation.

VII. Executive Session 10:30a.m. to 11:20a.m.

Ms. Dugas made a motion to go into executive session. Seconded by Mr. Childers. Roll call vote: Mr. Fayard yes, Ms. Dugas yes, Mr. Mowell yes, Mr. Childers yes, Ms. Kovac yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

Mr. Childers made a motion to go back in to regular session. Seconded by Ms. Dugas. Roll call vote: Mr. Fayard yes, Ms. Dugas yes, Mr. Mowell yes, Ms. Kovac yes, Mr. Wallace yes and Mr. Landry yes. Motion carried.

Minutes of Meeting September 21, 2010
(Page 3 of 3)

Recess

At 11:20a.m. Ms. Kovac made a motion to take a 10 minute recess. Seconded by Ms. Dugas. All in favor. The meeting reconvened at 11:27a.m.

VIII. Training

A. Policies and Procedures for Training and Education

Ms. Dugas made a motion to approve the policies and procedures for training and education. Seconded by Mr. Wallace. All in favor. Motion carried.

- Section A - Definitions
- Section B – Training (40Hour PI course) 1-3 and 5
- Section C – Continuing Education – 1-7
- Section D – Ethic Requirements for Training and Education
- Section E – Louisiana Revised Statues annotated
 - 1. R.S. 37:3515 – Training of investigators; requirements
 - 2. R.S. 37:3507 - Qualifications of license
- Section F – PI Rules and Regulations
 - 1. 508-Request for Approval of Training Classes
 - 2. 518-Continuing education
- Section G – TEC Forms
 - 1. TBA

IX. Old Business

A. Journeymen’s License Review

Mr. Englade updates the board on an audit that was taken by the board’s investigator on the Journeymen’s license.

X. New Business

A. Todd Kelly

XI. Adjourned

Ms. Kovac moved to adjourn the meeting at 12:45p.m. Seconded by Ms.Dugas. No opposition.